

## Basic Health Information & Medical Treatment Release 2017-18

Child's Name: \_\_\_\_\_

Physician's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Is your child under medical care? Yes No

Is your child taking any medication? If so, what kind? For what?

When was your child's last physical exam? \_\_\_\_/\_\_\_\_/\_\_\_\_ Tetanus booster: \_\_\_\_/\_\_\_\_/\_\_\_\_

Does your child have any heart problems, breathing problems, allergies, or other medical/physical problems our instructors should be aware of? Please explain:

Surgical Operations/year:

Injuries or Accidents:

Does your child have any other medical, social, or behavioral conditions that our teachers should be aware of? (Please give details, and any suggestions so that we can better serve your child.)

### RELEASE AND HOLD HARMLESS AGREEMENT

As a participant in this Let's Make Music! program, I recognize and acknowledge that there are certain risks of injury and I waive and relinquish all claims I or my children may have as a result of participating in this program against Let's Make Music! and its owner, teachers, employees, and volunteers. I further agree to indemnify, hold harmless and defend Let's Make Music! and its owner, teachers, employees and volunteers from and against any and all claims, suits, or cause of actions, including reasonable attorney's fees, sustained or caused by myself or my children arising out of, in connection with, or in any way associated with the activities of this program. I give my child permission to participate in this program, and on the child's behalf as parent and/or legal guardian I hereby waive, release and forever discharge any and all claims against Let's Make Music! and its owner, teachers, employees and volunteers for damages and/or injuries which may arise from my child's participation in this program.

### FIELD TRIP AUTHORIZATION & PHOTO RELEASE

I give permission for my child to participate in scheduled field trips as part of the school day. I understand that I will be notified of the time/date/destination of any field trips in writing in the monthly newsletter or with a special note before the field trip is to take place.

Pictures of children (in class activities) may be used for class photos, t-shirts, collages, in-studio display, press releases, and marketing materials in print and on the school/studio website.

### PARENT'S CONSENT TO MEDICAL TREATMENT FOR CHILD

As parent and/or guardian, if I am not available to give formal consent, I do herewith authorize the treatment by a qualified and licensed medical doctor, of the following minor in the event of a medical emergency which, in the opinion of the attending physician, may endanger his/her life, cause disfigurement, physical impairment or undue discomfort if delayed. I authorize **Let's Make Music Staff** or emergency ambulance services to transport my child to Providence Newberg Hospital and give consent in my absence to all medical and/or surgical treatment that may be required during school hours from July 1, 2017 through June 30, 2018.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

(All students must have this signed by a parent or guardian.)

★ Do you want your phone number included in the parent directory? circle one: YES / NO



Preschool at Let's Make Music & Dance

22573 SW Main Street, Sherwood OR 97140  
(503) 625-5343 www.CozyCottagePreschool.com

# Registration & Policies 2017-18

Student Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender: Male Female

Parent(s) Names \_\_\_\_\_

Address \_\_\_\_\_ e-mail \_\_\_\_\_

Mom's Phone \_\_\_\_\_ Dad's Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Authorized Pick-ups \_\_\_\_\_

Payment:  Check (attach voided check)  Mastercard or Visa \_\_\_\_\_ exp \_\_\_\_\_

I authorize Let's Make Music & Dance to charge my registration/materials fees today, and class tuition on the 1st day of the month July 2017, September 2017- June 2018, or until I complete the withdrawal process as listed below.

**I have read the policies & agree to abide by them.**

\_\_\_\_\_  
Parent/Guardian Signature

## Registration Fee \$175 (non-refundable & non-transferable, due at registration)

This is a yearly fee and is non-refundable and non-transferable once registration forms and fees are submitted. Withdrawal at any time, and for any reason, after the submission of registration forms results in the forfeiture of this fee. This fee cannot be applied to the payment of any other fees or tuition at the studio.

Monthly Tuition (\$110 July + 10 payments as listed below September - June)	Requests
2's Class \$115      3's Class \$180      4's Class \$250      Jr. Kindergarten \$330	AM or PM

Tuitions are based on the full Annual Tuition which has been divided in to 1 Summer Payment of \$110 and 10 equal monthly payments (September - June) for your convenience. Tuition is not refunded or pro-rated for absences due to illness, vacations, or other reasons. Payment is due the 1st of each month by checking account or credit card Auto Payments. Let's Make Music charges a \$25 NSF (non-sufficient funds) fee on all returned checks or electronic drafts. If payment is not made and the account is turned over to collections or small claims court you agree to pay any and all costs associated with collecting this debt.

## Arrival & Pick-up

Please plan to arrive no more than 5 minutes before class is scheduled to begin. Your child's teacher is preparing the classroom to be able to give the children her full attention at starting time. Please be prompt to pick up your child. They worry about you if you're not there when the other parents arrive.

## Illness

We want to help keep all the children healthy and happy. To stop the spread of illness, please keep your child home if they have any vomiting, contagious illnesses, undiagnosed rashes or fever (your child can return after 24 unmedicated hours without a fever).

## Holidays & School Closures

We will follow the Local School District Calendar for Holidays and School Closures. If the Local schools are closed for Holidays, Teacher Inservice, Parent/Teacher Conferences, or non-contract days we will not have classes. For ice/snow closures check local TV & radio listings.

## Volunteers

Parents are welcome to observe or help out in the classroom & for field trips. The monthly newsletter and website will keep you informed of upcoming events for parent helpers.

## Withdrawal

One-month notice is required to withdraw from preschool. Partial months will be pro-rated. Withdrawal must be done in person, at the studio office, and will not be accepted over the phone. All automatic payments will stop after the one-month notice period.

To ensure a secure, happy learning environment, if a student is having difficulty participating safely in the school we will contact the parents for a conference. Together we will come up with an action plan to help the child be successful in our school environment. If, over time, we cannot help the child adjust, the student will not be able to continue at Cozy Cottage Pre-school.